Date Received: _____
Date Completed: _____
Work Order #: _____
Service Tech:_____

Quilt Lizzy Service Center
115 E. Market St
Warrenton, NC 27589
(252)257-3800

Personal Information

Full Name: _____
Last *First* .

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Home Phone: _____ Alternate Phone: _____

Email _____

Purchase Date _____

Machine Model _____

Serial Number _____

Warranty? Yes or No Purchase Receipt Attached? Yes or No

Machine Problem

Please list any problems with your machine…

_____

_____

_____

_____

More Information

Please circle any common mechanical problems listed…

Loose Bottom Thread	Won't Feed Fabric	Electronic Problem
Loose Top Thread	Bobbin Winds Poorly	Embroidery Unit Problem
Thread Breaking	Noisy Machine	Skipping Stitches
Decorative Stitches	Breaking Needles	Power Cord
Automatic Button Hole	Machine Jams	Light Doesn't Work

Other:

Included Items:

Cover/Case	*Yes/No*
Foot Petal	*Yes/No*
Power Cord	*Yes/No*
Presser Foot *Type?*	*Yes/No* " "
Bobbin Case	*Yes/No*
Hoop	*Yes/No*
Embroidery Unit	*Yes/No*

Customer would prefer an estimate before work is done… **Yes / No**

I authorize Quilt Lizzy to repair my machine. I understand the charges and pricing for this service. If machine is under warranty a receipt must be present on day of drop-off.

Customer's Signature *** _____

Technician's Notes