

Date Received: _____
 Date Completed: _____
 Work Order #: _____
 Service Tech: _____



Quilt Lizzy Service Center
 115 E. Market St
 Warrenton, NC 27589
 (252)257-3800

Quilt Lizzy – Wake Forest
 12223 Hampton Way #100
 Wake Forest, NC 27587
 (919)570-0777

Personal Information

Full Name: _____
Last *First* .

Address: _____
Street Address *Apartment/Unit #*

_____ *City* _____ *State* _____ *ZIP Code*

Home Phone: _____ Alternate Phone: _____

Email _____

Purchase Date _____

Machine Model _____

Serial Number _____

Warranty? Yes or No	Purchase Receipt Attached? Yes or No
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Machine Problem

Please list any problems with your machine...

More Information

Please circle any common mechanical problems listed...	Included Items:
Loose Bottom Thread Won't Feed Fabric Electronic Problem	<i>Cover/Case</i> Yes/No
Loose Top Thread Bobbin Winds Poorly Embroidery Unit Problem	<i>Foot Petal</i> Yes/No
Thread Breaking Noisy Machine Skipping Stitches	<i>Power Cord</i> Yes/No
Decorative Stitches Breaking Needles Power Cord	<i>Presser Foot</i> Yes/No
Automatic Button Hole Machine Jams Light Doesn't Work	<i>*Type?</i> Yes/No " "
Other:	<i>Bobbin Case</i> Yes/No
_____	<i>Hoop</i> Yes/No
_____	<i>Embroidery Unit</i> Yes/No

Customer would prefer an estimate before work is done... **Yes / No**

I authorize Quilt Lizzy to repair my machine. I understand the charges and pricing for this service. If machine is under warranty a receipt must be present on day of drop-off.

Customer's Signature *** _____
Customer Advised of _____
Service Cost _____

Technician's Notes

Total Stitch Count: _____
Embroidery Stitch Count: _____
Utility Stitch Count: _____
Stitch Count after Testing: _____
Stitch Count Reset Verified: _____
Charge to Customer for Service/Repairs: _____
Warranty Claim #: _____
Warranty Payment Amount: _____

Technician Signature: _____ Date: _____